

 UNIVERSITI MALAYSIA KELANTAN	UMK(B01.08.09)(14-16)	Tarikh Kuatkuasa : 26 Oktober 2023
	<b>LAPORAN PRESTASI          (PROGRESS REPORT)</b>	

(Borang yang lengkap hendaklah dihantar ke PTJ Mengurus bersama lampiran)

Completed form with attachments needs to be sent to managing Responsibility Centre (RC)

MAKLUMAT PROJEK PROJECT DETAILS			
Tajuk <i>Title</i>			
Ketua Projek <i>Head of Project</i>		No. Tel. Phone No.	
Fakulti / Institut <i>Faculty / Institution</i>			
Bidang <i>Field of Interest</i>		Kod Rujukan Reference No.	
Tarik Mula (Asal) <i>Start Date (Origin)</i>		Tarikh Tamat (Asal) <i>Due Date (Origin)</i>	
Ahli Projek			

PENCAPAIAN PROJEK PROJECT COMPLETION				
Pencapaian <i>Completion</i>	Dirancang <i>Planned</i>	Sebenar <i>Actual</i>	Perbezaan <i>Difference</i>	Cepat/Lewat <i>Early / Late</i>
Peratus (%) <i>Percentage (%)</i>				

**PRESTASI PERBELANJAAN***PROGRESS EXPENDITURE*

Peruntukan <i>Allocation</i>	RM _____
Jumlah Perbelanjaan <i>Total of Expenditure</i>	RM _____
Baki <i>Balance</i>	RM _____
Prestasi Perbelanjaan <i>Progress Expenditure</i>	_____ %

**MASALAH / KEKANGAN***PROBLEM(S) / CHALLENGE(S)*

**CADANGAN PENAMBAHBAIKAN**  
*SUGGESTION(S) TO IMPROVISE*

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**PERAKUAN KETUA PTJ MENGURUS**  
*DECLARATION OF HEAD OF MANAGING RESPONSIBILITY CENTRE (RC)*

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Tarikh: <i>Date:</i>		Tandatangan: <i>Signature:</i>	
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