



**GUIDELINES AND REGULATIONS  
FOR  
POST DOCTORAL  
(RESEARCH) SCHEME  
UNIVERSITI MALAYSIA KELANTAN**

Deputy Vice Chancellor (Research and Innovation) Office  
Universiti Malaysia Kelantan  
City Campus  
Locked Bag 36, Pengkalan Chepa  
16100 Kota Bharu

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## **1. OBJECTIVE**

- 1.1 This scheme aims to:
  - 1.1.1 Provide financial support to qualified International and Local candidates to undertake high impact research in their respective fields at Universiti Malaysia Kelantan.
  - 1.1.2 Enhance research quality to yield high impact publications and creative innovations. Therefore, candidates are counted on to boost research in national's priority fields.

## **2. APPLICATION REQUIREMENTS**

- 2.1 The basic requirements for Post Doctoral Scheme application are as follows
  - 2.1.1 Candidate must have PhD qualification not more than 5 years in a related field from a University recognized by the Malaysian Government
  - 2.1.2 Free of any disciplinary action
  - 2.1.3 Possess excellent academic background as well as research experience and have produced at least five (5) publications in indexed journals
  - 2.1.4 Must be certified medically fit by Government Medical Officer / University's Panel Clinic
  - 2.1.5 The application must be made using the specified form. Completed form must be returned to the Research Management, Innovation and Commercialization (RMIC) via the Dean/Director of the faculty/centre. A clear and concise research proposal must be enclosed with the application form.
  
- 2.2 Additional requirements of the Post Doctoral (Research) Scheme include:
  - 2.2.1 Possess English language proficiency (minimum TOEFL score of 600 or minimum IELTS band score of 6.5)
  - 2.2.2 Maximum age must not exceed 40 years on the date of application

### **3. CANDIDATE SELECTION**

Selection of candidates is based on the following minimum criteria:

- 3.1 Knowledgeable in the research conducted
- 3.2 Conforms to the University's main research and expertise field
- 3.3 Capable of implementing research project to develop the University's research capacity

### **4. DURATION OF POST DOCTORAL PROGRAMME**

Application to undertake post doctoral research must abide by the following:

- 4.1 Duration of the post doctoral programme is within (1 year) without any extension
- 4.2 Candidate can be terminated on the recommendation of the head researcher if they fail to demonstrate the performance required by the University three (3) months after the post doctoral scheme is awarded

### **5. ROLES AND RESPONSIBILITIES OF POST DOCTORAL CANDIDATE**

- 5.1 Candidate is required to appoint a supervisor with a remainder of research grant period of more than 12 months. Research undertaken should have impact on the country's development.
- 5.2 Research Implementation
  - 5.2.1 Must conduct research based on the research proposal and implementation schedule approved by the Supervisor
- 5.3 Monitoring of Research Progress Report
  - 5.3.1 Must provide research progress report every three (3) months
  - 5.3.2 Progress report must be in written form and submitted via the supervisor to the Research Management, Innovation and Commercialization Office (RMIC), Deputy Vice Chancellor (Research and Innovation) Office

5.4 It is the candidate's responsibility to ensure that the research yields the target outcome of at least 3 publications in indexed journals during the term of appointment

## **6. BINDING AGREEMENT**

Qualified candidate is legally bound to a repayment agreement in the event that they fail to continue in the programme after three (3) months of undertaking research.

## **7. BENEFITS AND REMUNERATION**

Benefits provided are as follows:

7.1 Monthly Allowance (Ringgit Malaysia)

- a) Monthly allowance of RM 5,000.00 to pre-service candidate
- b) Monthly allowance of RM 2,500.00 to in-service candidate based on experience and excellence

7.2 No other allowances will be provided

7.3 Medical Benefits to candidate, spouse and two (2) children (unmarried) including medical treatment at Universiti Malaysia Kelantan Panel Clinic.

7.4 One-time return flight ticket during the term of appointment

7.5 Visa renewal coverage for candidate, spouse and two (2) children

## **8. SCHEME FUNDING RESOURCES**

The funding for this scheme is provided by the allocation under the Deputy Vice Chancellor (Research and Innovation) Office.

## **9. AUTHORITY TO APPOINT**

The authority to approve the Post Doctoral (Research) programme falls under the purview of the University's Research and Innovation Committee (JPIU).

## **10. APPLICATION**

- 10.1 Application must be submitted at least 3 months prior to the programme's commencement date.
- 10.2 Candidate is required to submit original documents/ certificates during application:
  - 10.2.1 Identity card (IC)
  - 10.2.2 Copy of passport
  - 10.2.3 Recent passport-size photograph
  - 10.2.4 Copy of academic certificates (Diploma / Bachelor degree / PhD / senate approval letter)
  - 10.2.5 Copy of TOEFL / IELTS / other related certificates
  - 10.2.6 CV
  - 10.2.7 Research Proposal
  - 10.2.8 Supervisor's letter of agreement

## **11. UNIVERSITY'S RIGHTS**

- 11.1 University reserves the right to terminate or dismiss post doctoral candidate at any time as deemed appropriate, if found involved in any misconduct, including plagiarizing and disciplinary situation.
- 11.2 University reserves the right to amend or add any regulations and provision of the terms at any time without prior notice and staff are subject to these amendments and / or additions.